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## Annual Narrative Report (April 2018-March 2019)

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### 1. Introduction

For the sake of organization’s growth, transparency and accountability, the executive secretariat of RDIS is expected to annually avail a narrative and financial report for the organization’s stakeholders and partners to be update on the progress that the organization made. The organization has been registered by Rwanda Governance Board as a local NGO on the 12 August 2015 under registration number: 13/RGB/NGO/2015. The activities that RDIS carries out are intended to embark upon its Mission and objectives; the organization’s annual plan and projects proposals implemented throughout the 12 months (April 2018-March2019) match stated Mission “to safeguard environment, increase the production aiming at sustainable and holistic development”. With the focus on Spiritual, Social, Economic and environmental change for better living conditions of the beneficiaries, the organization has successfully implemented the main following projects:

- Church and Community Transformation (CCT) for Integral Mission
- Carbon Emission Reduction for Self-Sustainable Environmental Care
- House building for homeless families
- Environmental conservation and care
- Waste Management for Environmental Safeguard
- Supplying “Solar Home Systems” in Off-grid areas in the EAR and EPR Churches -Pilot Phase

RDIS target groups are communities in which the local church plays a crucial role all through our project implementation, monitoring and follow up. The identification of benefiting communities is mostly based upon social economic status “UBUDEHE” via community work “Umuganda” and meetings with local leaders and local Church leaders whenever there is a need of identifying project beneficiaries. It aims at revering and fostering effectiveness of the program at the community level, to build trust in communities through transparency, and accountability. Needs identification, project writing and implementations are based upon community needs assessment and partner’s areas of interventions as both of them “community members and financial partners” play a big role throughout project cycle management. This report contains planned activities for each project, progress made, geographical areas, indicators, output and outcomes where possible. Also, it gives some success stories/testimonies highlighting the utility of the intervention at household and community level.

I would like to take this opportunity and express my thankfulness to all of those who played a role vis à vis RDIS work during the last 12 Months (April 2018-March 2019) in general and my colleagues at work in particular. God bless you abundantly

**Mr. Ntarindwa Viateur**

**RDIS-Executive Secretary**

## 2. Implemented projects from April 2018 to March 2019

<b>Project Title</b>	<b>Domain of Intervention</b>	<b>Goals</b>	<b>Geographical area of intervention</b>	<b>Financial Partner</b>
Church and Community transformation for poverty alleviation in Gisagara District	Capacity building for resource mobilization and utilization	Envisioning church and community leaders for holistic development	Gisagara district	Tear Fund UK
Carbon Emission Reduction for Self-Sustainable Environmental Care Project	Environmental Care and Global Warming	To reduce greenhouse gas emissions and respiratory diseases via the reduction of CO <sub>2</sub> emissions at household level	Rusizi, Gisagara Nyamagabe, Muhanga districts	Bread for the World
Provision of shelters to two vulnerable families (purely homeless or living in deplorable homes)	Social well being	To provide viable shelters to homeless families	Rusizi District	St Paul Edmonton Church/ Canada
Environmental conservation and care	Environment	To have an environmentally friendly, ecologically stable and economically flourishing Rwanda for the benefit of the people of Rwanda	Rusizi and Nyamasheke districts	Rwanda Aid
Waste Management for Environmental Safeguard	Hygiene and Sanitation	To improve waste management practices through a participatory process where all key stakeholders contribute to developing and implementing actions to reduce domestic waste through practical, cost effective and sustainable methods.	Muhanga, Gisagara, Nyamagabe and Rusizi Districts	United Evangelical Mission
Supplying “Solar Home Systems” in Off-grid areas in the EAR and EPR Churches -Pilot Phase	Social well being	To improve the livelihood of poorer people in remote off-grid areas by giving them the possibility of working at night or to be productive even at night and by giving them access to information (Radio, Mobile phone charging)	Muhanga, Gisagara, Nyamagabe	United Evangelical Mission & One Climate Solar Home Rwanda

### 3. Key achievements per project

Project title	Planned Activities	Progress made	Geographical areas	Indicators	Observations
<b>Church and Community Transformation for poverty Alleviation - GISAGARA DISTRICT</b>	Surveying of 7 community in Gisagara District	Baseline Survey was conducted in 4 sectors (Mamba, Kansi, Kibirizi, Save), 5 Cell (Gakoma, Bwiza, Kibirizi, Zivu, Munazi) and 8 villages.	GISAGARA District	The report of the baseline survey is documented by Best Products and Services (BPS) company	Livelihood baseline data have been collected and filed in to measure and evaluate change over life of the project in order to measure the impact of RDIS interventions.
	Envisioning seminars for local community leaders	Envisioning seminars for local community leaders (58 Village leaders and 15 Cell leaders)	Idem	A list of envisioned people as kept by RDIS organization	The total of 98 local leaders from Muganza, Kansi, Kibirizi and Mamba Sectors including 80 village leaders, 14 cell leaders and 4 Sector leaders were envisioned by RDIS on CCT Program. The number of envisioned people in this activity has exceeded the planned people, the total of 98 were reached out by RDIS.
	Training local church and community leaders on Church and Community Transformation	30 local churches leaders, 30 village leaders, 10 Cell leaders and 10 pastors	Idem	Participants' list Training report with photos	80 Local leaders including 2 sector leaders, 9 cell leaders, 18 village leaders, 42 church leaders, 9 pastors trained on church and community Transformation. The participation in this training has been as planned 100%

	Training Church and Community CCT Facilitators (60)	60 individuals are trained on Church and Community Transformation (30 local church facilitators & 30 local community facilitators)	Idem	Participants' list, training report with photos	Participation in the training by target group was as planned. People understood the importance of training and were glad to acquire the knowledge
	Environment and Rain water Management: Theory and practical training on rain water management and establishment of 2 plastic water tanks	There has been mobilization and awakening session on Water, hygiene and sanitation for 1450 pupils and 15 teachers of GS Gasagara, Gikonko Sector. 2 plastic water tanks installed during practical training session	Idem	Photos of mobilized group, acknowledgement of the receipt of water tanks by the School principal	Pupils do no longer have to fetch water for cleaning their classrooms. So, they can allocate more time for their studies
	Tree nursery bed for environment and economic improvement	This activity is on-going: Site preparation was done, seeds purchased, nursery bed construction is in the process.	Muhanga, Gisagara, Nyamagabe and Rusizi Districts	Availability of a tree nursery bed already in place, availability of seedlings (fruits, agroforestry, and few forestry trees)	Community members are very much interested in the seedlings. They are waiting for the planting season

<b>Carbon Emission Reduction for Self-Sustainable Environmental Care (CCER)</b>	Monthly and Quarterly monitoring visits by staffs involved in the project. That is staff from central office and field offices	Monitoring reports and availability of information on project implementation	Muhanga, Gisagara, Nyamagabe and Rusizi Districts	Monitoring reports and availability of information on project implementation	Excellent achievements 100%
	Installation of more than 9,198 Improved Cook Stoves in 4,599 homes. (Ref. Progress Report for RDIS CAP1 of August 2019)	4,599 Improved Cook Stoves are already installed and monitored	Idem	Database and Monthly progress reports of RDIS CCER Project Tracking data collected.	Idem
	Signing of similar sales agreement with stoves users and sending copies to UCB (Uganda, Carbon, Bureau)	Similar number of sales agreements signed and sent to UCB	Idem	Copies of sales agreements in RDIS Filling system and, those kept by stove users	NOTE: Equity Bank charges on CCER Project Funds have been extremely a lot + taxes on annual verification fees (both were not budgeted for), from the beginning until now, .... Rwanda Francs are none planned expenses. We have negotiated with Kenya Commercial Bank so that, the project account with equity can be closed and, open a new one with KCB, but, the Bread for the World is to be officially informed in writing
	Distribution of similar number of ceramic water filters	Not done	Idem	NA	
	RDIS has also been carrying out maintenance visits to more than 440 households to assess the conditions of the stoves and to fill in maintenance sheets				

	<p>Verification of CCER Project.</p> <p>Marketing component RDIS has produced a promotional video film for CCER project to promote the project audiences in Rwanda, in Germany, in the EU and elsewhere.</p> <p>Participation in the clean cooking investment forum held in Kigali</p> <p>Designing and printing of RDIS calendar for 2019</p>	<p>RDIS to ensure that all one-year old stoves and above are properly utilized and maintained by users</p> <p>The video film in three languages (Kinyarwanda, English and German) has been produced and distributed.</p> <p>RDIS had participated in the forum, exhibited its devices (Ceramic Water Filters And Improved Cook Stoves), many participants were interested</p> <p>RDIS Calendar for year 2019 was produced and distributed. It shows main activities of RDIS and of the founding Dioceses.</p>	<p>Idem</p> <p>International</p> <p>Kigali convention Centre</p> <p>Zip Technology ltd/ based in Kigali</p>	<p>Field visit report by PM, MO, ES, FCs and AFCs</p> <p>Video film is already available</p> <p>Report, information shared via RDIS Web Site and Social media, photos</p> <p>Sample of calendars distributed within the four Dioceses: Butare, Cyangugu, Kigeme, Shyogwe</p>	<p>Done, but, given the exercise involves different institutions, UCB has delayed the process simply because other CPAs were not ready yet, but, finally, the verification is going on</p> <p>Perfectly achieved</p> <p>RDIS Technologies were among the few locally made, whilst many other were brought from outside Rwanda</p> <p>Perfectly done with good design and good pictures</p>
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<b>Provision of shelters to two vulnerable families (purely homeless or living in deplorable homes)</b>	House construction for vulnerable families	As per project final report, the construction of the houses is well done and the two families live now comfortably	Rusizi District	Inauguration report, photos about onsite visits	Excellent achieved
<b>Environmental conservation and care</b>	Via tree nurseries, production of fruits seedlings, agroforestry seedlings and forestry seedlings	5 tree nurseries were set, 183,482 of seedlings were planted out, and, 155,959 survived after being planted out	Rusizi and Nyamasheke Districts	End year report with photos as well as onsite visits	Excellent achieved
<b>Waste Management for Environmental Safeguard</b>	<p>Awareness creation of the stakeholders on waste management and sanitation principles and practices</p> <p>Design waste management policy and practices</p> <p>Installing recycling bins for degradable and non-degradable waste within church institutions</p> <p>Water wells for the retention of storm water</p>	<p>Workshops for raising awareness of the managers and personnel of church training centres, guest houses, schools and health centres whose responsibilities include hygiene and sanitation.</p> <p>Waste management policy has been developed pending approval by the churches.</p> <p>We have designed, fabricated and distributed about 40 special waste bins to more frequented places of the church with special waste bins for separating degradable and non-degradable waste</p> <p>Additionally, an incinerator was built close to RDIS Head office as to be</p>	<p>Within the four Anglican Dioceses: Butare, Cyangugu, Kigeme and Shyogwe</p> <p>Idem</p> <p>Idem</p> <p>Idem</p>	Project fliers, final report of project and photos, feedback from by the partner	We have achieved more than it was planned for

	<p>and those coming from the roofs of large buildings</p> <p>Conducting study tour for capacity building in Goma</p>	<p>utilized and serve as a model for the community members.</p> <p>We have purchased and installed 8 plastic water tanks of 5000 Litres to address the problem of water shortage and mainly help church institutions to properly harvest rain waters from the roofs of their buildings,</p> <p>Two of RDIS staff conducted a study tour to Goma in DR-Congo to visit 'Goma Stove Sarl' company to learn about efficient production of stoves and briquettes.</p>	DR-Congo	Report of the study tour and photos	Lesson learnt have helped in the development of "Waste management project scale up phase", which was submitted to UEM
<p><b>Supplying "Solar Home Systems" in off-grid areas in the EAR and EPR Churches-joint project by EPR and EAR Pilot phase investment project</b></p>	<p>Distribute 100 Solar Home Systems per two implementing Churches (EPR and EAR via RDIS) in total 200 homes</p> <p>Evaluation of various technical solar systems and selection of the system to be used</p>	<p>From the launch of the Project 17<sup>th</sup> August 2018 to the end of March 2019 Anglican Church via RDIS Had reached out ..... homes</p> <p>An assessment was made together with RDIS staff, EPR staff, and consultant, 25 companies and their products out of which "SunKing 120 product of Ignite was chosen as the best and affordable</p> <p>Done</p>	<p>Butare, Kigeme and Shyogwe Dioceses</p> <p>Idem</p>	<p>Fliers of the project, report (narrative and financial), photos of the users of SHS and onsite visits</p> <p>All models are available, reports elaborated, fliers and brochures, photos and onsite visits</p>	<p>Excellently implemented.</p> <p>Due to the fact that the project idea had attracted some investors, the current target is double of the initial one.</p> <p>Perfectly achieved</p>

	<p>Developing a business model / Developing concept for maintenance and repair, / Designing an organizational structure. / Conducting trainings for capacity building. / Identifying target group and region. / Raising awareness</p> <p>Purchasing and installing Solar Home Systems</p> <p>Monitoring the project's activities</p>	<p>Done</p> <p>Done</p>			
<p><b>Empowering RDIS staff in the field of Resource mobilisation and sustainability strategies and Gender and Development</b></p>	<p>Two staff members to be trained on the following themes: Resources mobilisation and sustainability Gender and development by CORAT AFRICA</p>	<p>All the two staff members attended the training on : resource mobilization and sustainability given the list of trainees on Gender and Development was too short to hold a training and, then upon common consensus by RDIS and CORAT , the two delegates were taught the same topic</p>	<p>CORAT Africa Bogani East Road, P.O. Box 42493 – 00100 Nairobi, Kenya</p>	<p>Certificates of participation by participants</p> <p>Training report and photos</p>	<p>One theme was maximized</p>

Some pictures from projects:



Film making for CCER project  
Some of our happy beneficiaries to be seen in the film



Video shooting team in the field: RDIS staff members, Community leaders, Film producer with his camera man



The three versions of the film are also burnt on DVD. Above is an example of the DVD with its cover





Implementation of the project for Distribution of Solar Home Systems



Implementation of the project for Tree nurseries in Cyangungu





On-going implementation of CCT project



Visiting a rice processing factory in Kamonyi



Implementation of the project for Distribution of Improved Cook Stoves and Ceramic Water Filters



A woman carrying the Ceramic Water Filter from RDIS / Briquettes made from Rice Husks – RDIS is looking for similar project as a way of implementing Waste Management



#### **4. Administrative work/ Non project activities**

RDIS organization like any other NGO or institution has much administrative and managerial work which are not directly project related, but do consume a lot of time of the personnel in the secretariat office and sub-offices. The activities that were carried out in the year April 2018 -March 2019 are described in the categories hereunder.

#### **5. Negotiations for new partnerships and improving existing ones**

##### **5.1 FairClimateFund**

For this year, RDIS had met the personnel from FairClimateFund Ms Neera van der Geest (Managing director) and Mr Gert Crielaard (Fund Manager) who visited the organization on 7<sup>th</sup> November 2018 straight after the Clean Investment Forum which was held in Kigali and, both RDIS and FairClimateFund participated. Later on, 28<sup>th</sup> March 2019, final versions of RDIS CCER phase two documents were submitted “Business plan, Project Budget and Financial Model” and, the personnel of FairClimateFund have expressed their satisfaction, relevance of the documents. As per verbal agreement, all that RDIS has to provide before signing an emission reduction purchase agreement “ERPA Contract” is a report for verification of CCER-1. If findings prove that RDIS meets the standard, then, an ERPA contract will be signed, but, still, we don’t know how much time the process would take.

Other negotiations and collaborations that, would, probably bear fruits in the future include without limitation with:

- OXFAM, we met key people; manager of women rights and economic empowerment as well as manager of enterprise development program
- Rwanda Environmental Management Authority “REMA”, Director General and Director of the department of Climate Change
- Rwanda Energy Group “REG”, we had a consultation meeting with Chief Executive Officer and also two employees under his leadership “James TWESIGYE and NIYONSABA Oreste

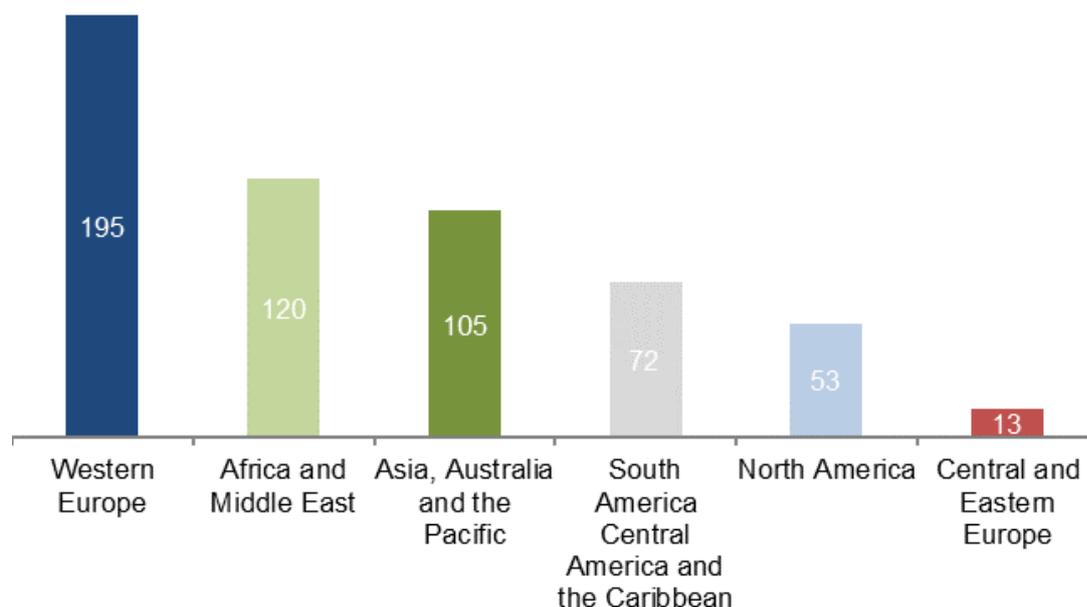
##### **5.2 Increasing investment in OIKOCREDIT**

Oikocredit (EDCS UA) is a cooperative society with 558 members to date.

The membership has 5 different categories and is made up of:

- 242 Churches
- 233 Church related institutions
- 44 Partners
- 29 Support associations
- 10 Other members

Members are shown per continent and country in the overview below:



We shifted from a status of a dormant member to active members through the increase of our investment (by depositing USD 285 as of February 26<sup>th</sup> 2019) and we registered for the participation in the Annual General meeting and Meetings of Members which was held in the Netherlands from 17<sup>th</sup> June to 2<sup>nd</sup> July 2019 at Amsterdam Marriot Hotel. The ES of RDIS participated in the meeting.

### **5.3 Discussions with a waste management company from Germany for a scale-up project, - Hündgen Entsorgung GmbH & Co. KG**

It was a good opportunity for RDIS to be visited by an expert in waste management from Germany Mr Winfried Huendgen ([www.huendgen-entsorgung.de/](http://www.huendgen-entsorgung.de/)). A lot were shared with the expert and a number of meetings were conducted, e.g. Meetings between RDIS and Muhanga district council (to discuss possibilities of working together in the scale-up phase), RDIS and REMA as well a number of visitations to the landfill and waste collection places and to the Rice factory in Mugina, which is making use of the rice husks to produce briquettes for cooking in prisons. Two visits were done to this company. These activities were done to help RDIS in determining the areas engagement during the scale-up phase of waste management project. Even after the visitation, discussions and follow-up correspondence's are on-going.

The ES of RDIS had also an opportunity to visit the company and other affiliated companies in Germany.

### **5.4 A guest from the United Evangelical Mission (UEM), Ms Sabine Schneider who works in the department of Projects + Fundraising**

From 1st of May to 3rd of May 2019 the Anglican Church of Rwanda (Butare, Cyangungu, Kigeme and Shyogwe diocese) was blessed to host a guest from the United Evangelical Mission (UEM), Ms Sabine Schneider who works in the department of Projects + Fundraising. Ms Schneider came to

Rwanda to facilitate alongside with Mr Timo Pauler (UEM Executive Secretary for Finances and Administration) a Church Treasurers workshop at ISANO Guest House in Kigali, from 25th to 27th of April 2019.

After the workshop, Ms Schneider spent a few more days visiting UEM funded projects and institutions of UEM member Churches in Rwanda. In the last three days of her stay in this country, she visited projects and institutions of the Anglican Church of Rwanda in Butare and in Shyogwe dioceses.

On behalf of Church leaders, RDIS staff members and officials from Butare and Shyogwe dioceses were able to accompany her to Mubumbano TVET school in Butare diocese, Hanika Anglican Integrated Polytechnic (HAIP), CCC, Solar Home System project, Waste Management project, Pineapple factory, MYTEC - formerly Youth@Risk and workshop/shop of the Mothers Union in Shyogwe diocese.

### **5.5 Writing and submission of concept notes/project proposals**

Writing a concept notes/project proposals to various partner organisations e.g. FairClimateFund, EEP Africa, RTI, GiZ, Tear Fund etc.

### **5.6 RDIS hosted a meeting on facilitate participation of the Anglican Church in a German Youth Initiative in 2020**

The Anglican Church will participate in a German Initiative in Rwanda - "On 22 February 2020, 220 young craftsmen from Europe will travel to Rwanda to work with Rwandan trainees and exchange experiences about different trades, jointly work on social projects and experience the country and culture of Rwanda and initiate a Junior Talent House of Handcraft."

<https://www.rwanda2020.org/?L=1>

## **6 Developing ten years strategies of RDIS**

RDIS strategic plan is meant to bring about a desired future, such as achievement of a goal or solution to a problem. The art of planning and organizing resources for their most efficient and effective use. Is still on-going stage and help deal with a situation, respond to the challenges, threats, make use of opportunities at the level of the highest possibility. We have had two workshops as staff where we came to reflect on the what? why? How and by whom as introductory notion, and, during the second workshop we assessed the organization according to environmental sphere analysis, and, later on, the secretariat office staff had to go throughout the whole process until a pre-final version to be validated by the last workshop in November 2019 is done.

## 7 Some success stories

### Story one: Beneficiary of Solar Home System's project

Beneficiary's name: Faustin NDAHIMANA

1. District: Nyamagabe
2. Sector: Kibirizi
3. Number of people living in a household: 6
4. Gender of people by HHs : Three males and three females
5. Age of people/HHS:- Charlotte MUNEZERO (16 years old)
  - Louise NIRINGIYIMANA (19years old)
  - Charlotte's brother: (17years old)
  - Faustin Ndahimana & his wife: (48years old)



Photos taken by Vincent M/RDIS

### Advantages that get by the household beneficiaries of Solar home System:

**Louise NIRINGIYIMANA (In blue T-shirt) from UWINDEKEZI Cell/KARUMBI Village, said:**

*"I am studying at S6 level: Before getting the Solar Home System kit at home, my sister Charlotte (who studies S3) and I we were not happy to live in a house without a modern light system. In fact, when doing our homework's in the evening, we used a battery torch as the only source of light. This was by any means not possible to satisfy our needs.*

*Nowadays, things have changed in our home due to the use of this Solar Home System kit. We are now able to rehearse our lessons at home at any time, during daytime and in the night. They use them also during holiday's period. Furthermore, since we also have a radio, we are able to search for and follow current information through different radio channels.*

*We are no longer spending money for purchasing torch's batteries, since we have the SHS kit in our home. We also benefit by using this kit for charging our phones, for lighting our home and also the time for sharing information has been extended as we are together with our parents even at late hours. These are just some of the advantages we are getting by using this SHS."*

**Story two: Beneficiary of the project for provision of shelters to vulnerable families**

The above picture shows RDIS Field Coordinator explaining to the audience how the house has been constructed.



Mrs Brigitte BYUKUNSENGE said “thanks be to God who heard our prayers, now, we shall be able to sleep well because the Lord has understood our prayer and he answered, I pray to God to uninterruptedly bless the work of RDIS and all of her Supporters.”

**On Behalf of RDIS Staff**

**Mr. NTARINDWA Viateur**

**RDIS Executive Secretary**